



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012

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DAVID E. JANSSEN
Chief Administrative Officer

June 14, 2001

Board of Supervisors

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To: Supervisor Michael D. Antonovich, Mayor
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From: David E. Janssen
Chief Administrative Officer

**TIMELY SUBMISSION OF CONTRACTS FOR BOARD APPROVAL - JUNE 19, 2001
BOARD AGENDA (ITEMS 21, 22, AND 23)**

In compliance with the September 7, 2001 Board-approved policy and procedure to ensure timely submission of contracts for Board approval, this is to advise you that the Department of Children and Family Services (DCFS) filed requests for new contracts for consideration on the June 19 agenda which do not meet the three-week filing deadline. The contracts are with Community College Foundation (Item 21), Tri-City Mental Health Center (Item 22), and United Friends of the Children (Item 23).

Due to the large volume of programs requiring contract renewals for the new fiscal year, DCFS was unable to obtain the required clearances in sufficient time to allow timely filing of the Board letters. As a result, there is sufficient time for one instead of three continuances by your Board prior to the effective date of the contracts.

Failure to act on this request prior to July 1, 2001 would result in the interruption of critical training for foster parents and relative caregivers and Family Preservation Program and emancipation services for foster children and youth in the child welfare system. Therefore, my office supports consideration of these items on the June 19, 2001 Board agenda.

If you have any questions or need additional information, your staff may contact Anna Hom-Wong of my staff at (213) 893-2295.

DEJ:SRK
AHW:tld

c: Executive Officer, Board of Supervisors
County Counsel
Director, Department of Children and Family Services